

**Directorate of Insurance Medical Services, Thycaud.P.O., Thiruvananthapuram-14**E-mail : [director.ims@kerala.gov.in](mailto:director.ims@kerala.gov.in)

Phone No. 0471-2323960

Website : [www.ims.kerala.gov.in](http://www.ims.kerala.gov.in)Proceedings of the Director

Sub:- Insurance Medical Services Dept. - Sexual Harassment of Women at work Place (Prevention, Prohibition and Redressal Act 2013 - Internal Complaint Committee reconstituted - Orders issued.

Read:- 1. Circular No.1556/B3/2016/SID Dated: 26.05.2016.  
2. Order No. D3-6699/2017/DIMS Dated: 08.06.2018, 30.08.2018, 29.01.2021, 20.10.2021 & 09.10.2023.

Order No: D3-3833/2023/DIMS/Dated: 26.06.2024

Consequent on the retirement of Dr.Latha Sahadevan, Deputy Director (Ayurveda) on 31/05/2024, the Internal Complaint Committee constituted, reconstituted and functioning as per the orders read (2) respectively with the said Dr.Latha Sahadevan as Presiding Officer and the following as members, is here by reconstituted by nominating **Dr.Ajitha.T.P, Deputy Director (Homoeo), Insurance Medical Services Department, as Presiding Officer.**

- 1) Sri.Satheesh.S, Senior Administrative Officer - Member.
- 2) Smt.Malini.B, Senior Superintendent - Member.
- 3) Sri.S.Harichandran Pillai, Senior Clerk (Higher Grade) - Member.
- 4) Smt.Sheela Kumari Amma.S, General Secretary, Kerala Secretariat  
Women's Welfare Society, Government Secretariat,Tvm. - NGO Member

(P T O)

The above committee shall proceed to make an enquiry into the complaint preferred if any, by an aggrieved women and redress the grievance as provided in the Sexual Harassment of Women at work place (Prevention, Prohibition and Redressal) Act 2013.

Dr. Joan Karen Meyn  
Director of Insurance Medical Services(I/C)

To

**All Members.**

Copy to:-

1. Additional Chief Secretary, Labour and Skills (F) Department, Government Secretariat, Thiruvananthapuram.
2. The Director, Public Relations Department, Government Secretariat, Thiruvananthapuram.
3. Joint Director of Insurance Medical Services.
4. C.A to Director of Insurance Medical Services.
5. The Regional Deputy Director, Insurance Medical Services, South Zone, Kollam / Central Zone, Ernakulam/North Zone, Kozhikode.
6. The Deputy Director (Ayurveda & Homoeo), Insurance Medical Services, Thiruvananthapuram.