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GOVERNMENT OF KERALA

IW-K2/4/2023-FIN

Finance Inspection (NT-K) Department,
Government Secretariat,
Thiruvananthapuram,
Email: fin.iwk@kerala.gov.in
Dated : 06-06-2023.

From
The Additional Chief Secretary to Government,
Finance Department.

To
The Director,
Insurance Medical Services Department,
Thiruvananthapuram - 14.

Sir,
Sub:- Finance Department - Submission of Quarterly Progress Report on
Reconciliation of Departmental Figures of Receipts & Expenditure
with those booked by the Treasury and Accountant General for the
year 2023-24-reg.
Ref:- (1) Circular No.476/2013/Fin dated 13.09.2013.
(2) G.O(P) No.104/2020/Fin dated 05.08.2020.
(3) Circular No.4/2022/Fin dated 15.01.2022.

Kind attention is invited to the references cited.

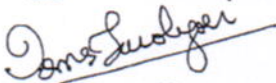
As per the Government Order 1st cited, guidelines/orders were issued for proper and timely reconciliation of departmental figures of receipts and expenditure, wherein it had been specified that all Heads of Departments/ Chief Controlling Officers should submit a quarterly progress report of reconciliation of departmental figures of receipts & expenditure in the prescribed proforma to this Department before 31st August (reconciliation of accounts up to June), 30th November (reconciliation of accounts up to September), 28th /29th February (reconciliation of accounts up to December) and 31st May (reconciliation of accounts up to March) of every financial year.

Subsequently, an online module for reconciliation was introduced and all CCOs/DDOs were requested to do the reconciliation work online by logging on to the KSEMP portal of the Accountant General and to continue manual reconciliation parallelly till the new system stabilizes, vide the Government order and Circular 2nd and 3rd cited.

Hence all the CCOs are requested to reconcile the departmental figures of receipts and expenditure online by logging on to the KSEMP Portal while continuing the manual process also parallelly, and submit Quarterly Progress Reports of Reconciliation to this Department by email as per the time schedule indicated in the Government Order 1st cited.

Yours faithfully,
AJAYAKUMAR K S
ADDITIONAL SECRETARY
For Additional Chief Secretary to Government.

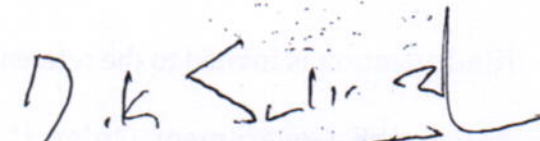
Approved for Issue


Section Officer

Endt.No. A4/2122/2023/DIMS

Dated: 07/07/2023

Kindly see the above Government letter for information and necessary action.


for Director of Insurance Medical Services.

To

- 1) Regional Deputy Director, South Zone, Kollam / Central Zone, Ernakulam / North Zone, Kozhikode.
- 2) Deputy Director Ayurveda / Homoeo
- 3) All Dispensaries under Thiruvananthapuram District Treasury
- 4) Website