



“ഭരണഭാഷ - മാതൃഭാഷ”

**ഇൻഷുറൻസ് മെഡിക്കൽ സർവ്വീസസ് ഡയറക്ടറുടെ കാര്യാലയം,
തിരുവനന്തപുരം - 14,**

ഇ-മെയിൽ: director.ims@kerala.gov.in വെബ്സൈറ്റ്: www.ims.kerala.gov.in ഫോൺ നം.: 0471-2323960

സർക്കുലർ

വിഷയം:- ഇൻഷുറൻസ് മെഡിക്കൽ സർവ്വീസസ് വകുപ്പ് - വകുപ്പ് വിതരണം ചെയ്യുന്ന കമ്പ്യൂട്ടറുകളിൽ Free and Opensource Operating System മാത്രം ഉപയോഗിക്കുന്നത് നിഷ്കർഷിച്ചു കൊണ്ട്.

- സൂചന:-
1. ഇതേ നമ്പറിൽ ഇറങ്ങിയ മുൻ സർക്കുലറുകൾ
 - 2 . GO (MS) No: 19/2018/ITD Dated 13-08-2018

മേൽ സൂചന 2 പ്രകാരം നിലവിലെ സർക്കാർ നയം അനുസരിച്ച സർക്കാർ /അർദ്ധ സർക്കാർ / പൊതുമേഖലാ സ്ഥാപനങ്ങളിൽ ഉപയോഗിക്കുന്ന കമ്പ്യൂട്ടറുകളിൽ Free and Opensource Operating System (ഉദാ:Ubuntu Linux) ആണ് ശുപാർശ ചെയ്തിരിക്കുന്നത്. ഇൻഷുറൻസ് മെഡിക്കൽ സർവ്വീസസ് വകുപ്പിന്റെ കീഴിലുള്ള എല്ലാ ഓഫീസുകളിലും Ubuntu/Linux അധിഷ്ഠിത സോഫ്റ്റ്‌വെയർ ആണ് ഐറ്റി ഉപകരണങ്ങളോടൊപ്പം നൽകിയിരിക്കുന്നത്. അത് കൊണ്ട് തന്നെ വകുപ്പ് വിതരണം ചെയ്ത ലാപ്ടോപ്പ്/കമ്പ്യൂട്ടറുകളിൽ സർക്കാർ നയത്തിന് വിരുദ്ധമായി വകുപ്പിന് ലൈസൻസ് ഇല്ലാത്തതോ Pirate ചെയ്തതോ Trial version നോ ആയ Microsoft Windows പോലെയുള്ള ഓപ്പറേറ്റിംഗ് സിസ്റ്റവും അനിബന്ധ സോഫ്റ്റ്‌വെയർകളോ ഉപയോഗിക്കാൻ പാടുള്ളതല്ല. ഇത്തരം അനധികൃത പതിപ്പുകൾ ഉപയോഗിക്കുന്നത് വഴി ഉണ്ടാകുന്ന network/server/licencing പ്രശ്നങ്ങൾക്കും ബന്ധപ്പെട്ട ജീവനക്കാർ നിയമ/സാമ്പത്തിക നടപടികൾ നേരിടേണ്ടി വരുന്നതാണ്.

Signed by
Malini S

Dr.മാലിനി എസ്

Date: 29-04-2023 16:20:05

ഇൻഷുറൻസ് മെഡിക്കൽ സർവ്വീസസ് ഡയറക്ടർ

ഉള്ളടക്കം :

1. സൂചന 2 ഉത്തരവിൻറെ പകർപ്പ്

To

- 1) The Regional Deputy Directors of all three zones .
- 2) The Superintendents of all 9 ESI Hospitals .
- 3) The Insurance Medical Officers of all 145 ESI Dispensaries.



GOVERNMENT OF KERALA

Abstract

Electronics & Information Technology Department - Revision of IT - Hardware Policy for Govt. Secretariat & Retention policy for Laptops/Tablet devices provided to officers in Secretariat - Sanctioned- Orders issued

ELECTRONICS & INFORMATION TECHNOLOGY (IT-CELL)DEPARTMENT
G.O(Ms)No.19/2018/ITD Dated,Thiruvananthapuram,13/08/2018

Read:1)Office Memorandum dated 19/09/2014 of Ministry of Finance,
Department of Expenditure, Govt. of India.

2) G.O (Ms)No.37/2015/ITD dated 07/09/2015.

3) Minutes of the Apex Committee meeting on e-Governance held on 4/11/2017

ORDER

As per the Government order read as 2nd paper above, a IT-Hardware Policy was formulated in Government Secretariat for the Purchase and installation of Laptops, Desktops and peripherals, Data Cards etc for Government Secretariat, was formulated. Based on the Office memorandum read as 1st paper above and as per the minutes of the Apex Committee read as 3rd paper above, Government are pleased to formulate a retention policy for Laptops and Tablet devices issued to officers and to revise the IT-Hardware policy with the following guidelines/instructions, further to the policy formulated under the above Government order read as 2nd paper above.

Desktop/Laptop/Tablet provision and retention policy.

- i) For officers of and above the rank of Secretaries, as per the existing provision, the price ceiling of Laptops would be limited to Rs.80,000/- and Desktops at Rs.50,000/-.
- ii) All officers of and above the rank of Under Secretary shall be provided with laptops on request basis with recommendation of Secretaries concerned.
- iii) Section Officers will also be provided with laptops on the basis of specific recommendation of their Secretaries after assessing requirements.
- iv) The provision of Laptops given to officers is intended to create an improved and effective working environment when dealing with e-files, out of office hours using VPN facility. Hence the usage of the device and volume of work done shall be monitored for assessment of the eligible category.
- v) No new device of the same category(Laptops/Tablets)may be sanctioned to an officer who has already been allotted with one, up to four years or till the fitness of such device is certified by IT Department, whichever is earlier.
- vi) The officer will have the option to retain the Laptop/Tablet permanently after four years, by paying 10% of the original cost inclusive of all taxes.
- vii) The officer who is given the device shall be personally responsible for its safety and security, which shall continue to remain Government property. In case of loss of property, cost shall be recovered from the officer based on the book value of the device.
- viii) For the purpose of calculation of the book value, a depreciation of 25% per year, on reducing balance shall be adopted
- ix) The officer concerned will be at liberty to get the device insured at his personal cost.

Provision for Printers

- i) Each section in every department shall be provided with a single Medium - end - Network Duplex printer. Network sharing of the printer shall be enabled to each employee in his PC.
- ii) For sections having more than 3 Assistants and with heavy printing requirements, an additional printer shall be supplied with the due recommendation of Secretary concerned after assessing requirement & workload of the section.

Policy on Installation of Windows OS

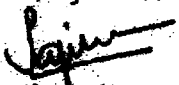
- i) As per the existing policy of Government, free and open source OS(Linux/Ubuntu) is recommended in Govt. Secretariat.
- ii) Windows Operating system shall be provided only if there exist a case of difficulty in interfacing and operating a peripheral device connected to the Desktop PC, due to compatibility issues with Ubuntu/Linux OS. Such demands/requirements shall be considered only after assessment by E&IT(IT Cell) Department.
- iii) Windows Operating systems shall also be provided in cases where, dedicated Windows based softwares are run for routine official work for Government purposes.
- iv) In such cases, Genuine Windows OS shall be purchased and installed as per the requirement. Pirated or any kind of trial versions of OS and softwares are strictly not allowed for installation in Desktop PCs installed in Secretariat.

By order of the Governor
M.SIVASANKAR
SECRETARY

To:-

All Additional Chief Secretaries/Principal Secretaries/Secretaries
All Departments in Government Secretariat
The Principal Accountant General(Audit), Kerala, Thiruvananthapuram
The Accountant General(A&E), Kerala, Thiruvananthapuram
The Finance Department
I & PRD, Web and New media
Stock File/Office Copy

Forwarded/By order


Section officer