



DIRECTORATE OF INSURANCE MEDICAL SERVICES,
THYCAUD, THIRUVANANTHAPURAM-14

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IMS/3004/2021-ITD

Date: 06-01-2023

CIRCULAR

Sub: Insurance Medical Services Department – IT – Implementation
e- Office-supply of A4 Monochrome Printers-

Ref : Circular No: IMS/1064/2021-ITD/DIMS Dated:30/09/2021,
Dated:04/12/2021, 04/05/2022 and 15/11/2022.

Please refer to the Circular No: IMS/3004/2022-ITD/DIMS dated: 05/11/2022 regarding the implementation of e-Office in all institutions under Insurance Medical Services Department. The hardware equipment in connection with the implementation of e-office like Laptops and scanners will be delivered as per the Circular No:IMS/1064/2021 dated 15/11/2022. In continuation with that, **A4 Monochrome Printers** will also be delivered soon. The nodal officers assigned as per above circular are assigned with the acknowledgment, delivery and issue of these equipment to the concerned users in the e-Office hierarchy. Stock maintenance and custody of equipment should be undertaken as per the directions issued under circular No: IMS/1064/2021-ITD DIMS dated: 30/09/2021, 04/12/2021 and 04/05/2022(available in the notice board of Insurance Medical Services website -ims.kerala.gov.in) .

Damage, malfunction and delivery related problems if any, should be promptly reported to the CPRCS authority through web portal/registered phone number and email (Helpdesk: 18004259696, 0471- 2766777 email : kegipupport@keltron.org) immediately. Documents in connection with delivery should be documented and registered promptly. If the invoices of equipment are not received within reasonable time, same should be collected from CPRCS (KELTRON).

The District and Zonal Officers are directed to ensure proper mechanisms for handing over the equipments in connection with e-office in the case of relief of employee from the office/section consequent to transfer, retirement and other matters.

All the documents including registers, invoices, installation reports and any other document in connection with the IT equipments (excluding hardwares installed by ESIC as part of Dhanwanthiri project - for such equipments, follow

instructions from ESIC) should be handed over to the Audit authorities during audit. The Regional Deputy Directors should provide necessary arrangements to ensure that Audit of IT equipments in connection with e-Office are conducted properly. The services of the Zonal/District Nodal officers may be utilized during audit for this purpose.

Dr. MALINI S

DIRECTOR OF INSURANCE MEDICAL SERVICES

To

1. Regional Deputy Director North, South & Central Zones
2. Insurance Medical Officers, All ESI Dispensaries

Details of Institutions Provided with A4 Monochrome Network Laser Printer

Item : A4 Monochrome Network Laser Printer

Work Order No: 42392 dated : 06-12-2022

Invoice No:42415 dated :09-11-2022

SLNo	Name of Institutions	Qty
1	ESI Dispensary Chakkorathukulam ,Eranhipalam P O , Kozhikode	1
2	ESI Dispensary Chalappuram , ESI Compound, Chalappuram PO, Building No. 19/184	1
3	ESI Dispensary Chemancherry ,pookad, Thorakadav Road, Near KSEB Office, Chemmanchery PO	1
4	ESI Dispensary Cheruvannur I,Cheruvannur ESI Dispensary Building, Feroke	1
5	ESI Dispensary Cheruvannur II , ESI Cheruvannur Dispensary Building, Feroke PO	1
6	ESI Dispensary Chungam,Near Sales Tax Check Post , Feroke, Kozhikode	1
7	ESI Dispensary Eranjippalam ,Wayanaud Road, Eranjippalam Junction,Eranjipalam P O	1
8	ESI Dispensary Kainatty, Regency Tower, Near Bus Stand , Vadakara P O	1
9	ESI Dispensary Kunnathupalam,GA College (PO), Kozhikode (DT)	1
10	ESI Dispensary Mavoor,Near ESI Office, ESI Compound, Mavoor PO	1
11	ESI Dispensary Puthiyara, Near ESI Corporation Local Office , Puthiyapalam, Chalappuram P O	1
12	ESI Dispensary Mukkam,Near Pallotti Hill School, Augustianmuzhi, Mukkom (Po)	1
13	ESI Dispensary Chittoor , Cee Gee Corner ,Chitur P.O	1
14	ESI Dispensary Kanjikkode, Chedayan Kalai, Kanjikkode West	1

15	ESI Dispensary Ottappalam,Palappuram (PO) , Palakkad – 679103	1
16	ESI Dispensary Palakkad,JainimeduVadakkanthra PO , Palakkad – 678012	1
17	ESI Dispensary Parli , Chandampura , Parali (pO) , Palakkad-678612	1
18	ESI Dispensary Shornur , KH Complex , Kulappulli ,Near Pvt Bus Stand ,Pin- 679122	1
19	ESI Dispensary Walayar ,Velathavalam Road, Chandrapuram PO	1
20	ESI Dispensary Azhikode , Near KSEB Office , Kacheripara ,Azhikode (PO) ,Kannur-670009	1
21	ESI Dispensary Chonadam , Anand , Eranholi (PO), Thalassery ,PIN-670 107	1
22	ESI Dispensary Dharamadam , Melur Road, Near KSEB Office, Dharamadam PO	1
23	ESI Dispensary Kannur ,Manikkakavu Road , Thana PO	1
24	ESI Dispensary Kuthuparamba , House No. 5/289, Pilakoottam, Naravoor Road, Near T K Petrol Pump	1
25	ESI Dispensary Mangattuparamba ,Thazhe Bakkalam, Kanul – 670562	1
26	ESI Dispensary Melechovva ,(Near) Elayavoor Village Office, Melechovva, Kannur	1
27	ESI Dispensary Pappinisseri , Near Railway Gate, P.O ,Pappinissery ,Kannur – 670 561	1
28	ESI Dispensary Payyannur , SM Complex,Court Road,Near Police Station	1
29	ESI Dispensary Thaliparamba,Near Pookothnda, Trichalambalam, Thaliparamba PO	1
30	ESI Dispensary Valapattanam ,JOB Building, Valapattanam PO	1
31	Esi Dispensary Kasargod, Near Kasargod Railway Station , Kazargod	1
32	ESI Dispensary Kalpetta , Bypass Junction ,Meppadi Road, Kalpetta ,PIN- 673 121	1
33	ESI Dispensary Malappuram , Building No. 18/1490, G.S.H. Varikkodan Tower, A.K. Road, Near Civil Station	1
34	ESI Dispensary Manjeri , Indira Gandhi Memorial Bus Stand, Manjeri PO	1
35	ESI Dispensary Kottakkal , Near Mini Industries, Chankuerry P.O ,Kottakkal,Malappuram – 676 503	1
36	ESI Dispensary Perinthalmanna , Puthoor Road, Near KK Hostel , Perinthalmanna PO	1
37	ESI Dispensary Nilambur , Kovilakam Road, Nilambur	1
38	ESI Dispensary Kuttippuram,Highschool Road, Behind Hotel Bharatha ,K T Appartment , Kuttippuram	1
39	ESI Dispensary Vazhakkad , Opp. Police Station , Vazhakkad P O	1
40	ESI Dispensary Aluva , Near BSNL Exchange, Aluva	1
41	ESI Dispensary Angamaly, Opposite St.Joseph School , Old Railway Station Road Angamaly,	1
42	ESI Dispensary Athani , Opposite to Indian Bank ,Chengamanad P O,Athani,Ernakulam Dist.683578	1
43	ESI Dispensary Binanipuram, North Edayar, Binanipuram P O, Ernakulam District, Pin code. 683502	1
	ESI Dispensary CSEZ Kakkanad,Cochin Special Economic Zone,	

44	Kakkanad, Kochi - 682037	1
45	ESI Dispensary Edappally , 44/758, Kochaneth Building, St. Martin Road, Palarivattom, Ernakulam PIN 682025	1
46	ESI Dispensary Ernakulam No.1 , ESI HOSPITAL COMPOUND, Ernakulam North PO, kochi- 682018	1
47	ESI Dispensary Ernakulam No.2, Near North Railway Station, Ernakulam	1
48	ESI Dispensary Fort Kochi , Opp.INS Dronacharya, Pattalam Road, Fortkochi-682001	1
49	ESI Dispensary Kalamassery,v/34,Ground Floor,Thettayil Buildings,Near Kalamassery post Office,North Kalamassery,PIN:683104.	1
50	ESI Dispensary Karimughal , Thekkinetha building, Karimugal P.O, Ambalamedu, Ernakulam, PIN-682303	1
51	ESI Dispensary Koonammavu , Opposite to Govt PHC Koonammavu PIN 683518	1
52	ESI Dispensary Muvattupuzha,Mini Civil station building,Vazhappilly ,Mudavoor P O ,Ernakulam Dist .PIN 686669	1
53	ESI Dispensary North Paravur,Madhavkrishna Building,Republic Road,North Paravoor,Pin-683513	1
54	ESI Dispensary North Vazhakkulam, Thalakkavil Towers, Opp. Catholic Syrian Bank, South Vazhakulam PO, Aluva	1
55	ESI Dispensary Njarakkal, Thulaparambu Road,Near KSFE,Njarakkal P O,682505	1
56	ESI Dispensary Perumbavoor, Opposite Seemas Textiles, Perumbavoor, 683542	1
57	ESI Dispensary Thoppumpady,Near St Marys Church, Palluruthy PO, PIN 682006	1
58	ESI Dispensary Tripunithura ,Next to AR Camp , Hill palace PO,Thrippunithura	1
59	ESI Dispensary Udyogamandal ,Eloor Road, Ernakulam, 683501	1
60	ESI Dispensary Kattappana, Vellayam kudy P O,Kattappana south via,685515	1
61	ESI Dispensary Thodupuzha , kallel shopping complex, Near Private bus stand, Thodupuzha pin 685584	1
62	ESI Dispensary Alagappanagar , Vendore, Alagappanagar P O PIN-680302	1
63	ESI Dispensary Aloor , Opposite milma , Aloor 680683	1
64	ESI Dispensary Chalakkudy ,Market Road , CHALAKUDY P O, PIN 680307.	1
65	ESI Dispensary Chavakkad ,Diyadil,Williams,Orumanayoor P O,Chavakkad	1
66	ESI Dispensary Irinjalakkuda,Brother Mission Road,Near Government Hospital, Irinjalakkuda PO 680121	1
67	ESI Dispensary Karuvannoor,Near Raja Company , Karuvannur PO, 680711	1
	ESI Dispensary Koratty , Ground Floor, Service Co-OP. Bank Building,	

68	Thrissur	1
69	ESI Dispensary Kunnamkulam, Building No: 19/863 , Sasthri Nagar,3rd Street , Thrissur Road,Kunnamkulam	1
70	ESI Dispensary Kuttanellur , Inside ESIC Quarters Block No. 26, Kuttanellur PO	1
71	ESI Dispensary Mala , Near KSRTC Bus Stand, Mala PO, Pallippuram	1
72	ESI Dispensary Mulamkunnathukavu ,(ESI Hospital Mulamkunnathukavu Compound) Athani - Medical College Rd, Peringandoor	1
73	ESI Dispensary Olarikkara , Near ESI Hospital Olarikkara , Pullazhi, Olarikkara PO	1
74	ESI Dispensary Ollur, Near KSEB Office, Ollur PO	1
75	ESI Dispensary Poonkunnam , PushpagiriRoad, Oppost Sreerama Temple, Poonkunnam, Thrissur -680002	1
76	ESI Dispensary Wadakkanchery , Kunnamkulam road, Ottupara,Kumaranellur PO, Thrissur PIN: 680590	1
77	ESI Dispensary Aroor ,Thandu G Kammath building, Chandiroor P O, Cherthala, Alappuzha 688547	1
78	ESI Dispensary Beach Ward , Thiruvambadi PO , Alappuzha	1
79	ESI Dispensary Chengannur,Uppikeril Building , Angadikkal Junction, Puthencavu P O Chengannur - 689123	1
80	ESI Dispensary Cherthala , CMC 17,Anjilipalam road,Near Police station,PIN 688524	1
81	ESI Dispensary Ezhupunna ,Eramalloor P O,Cherthala,Alappuzha,Kerala PIN 688537	1
82	ESI Dispensary Factory Ward,Factory ward near Savakkottappalam Alappuzha 688001	1
83	ESI Dispensary Karimulakkal,LS (PO), Nooranadu	1
84	ESI Dispensary Kayamkulam,Peringala P.O, 690559	1
85	ESI Dispensary Mannar , kuttemperoor (po) , Mannar	1
86	ESI Dispensary Mavelikkara , near court road punnamoodu,pin 690101	1
87	ESI Dispensary Muhamma, Muhamma P O, Muhamma pin:688525	1
88	ESI Dispensary Palamel , Nooranadu, Panayil P.O, 690504	1
89	ESI Dispensary Pathirappally, Pathirappally P O, Alappuzha	1
90	ESI Dispensary Pathiyoor , Kareelakulangara PO Alappuzha Pin – 690572	1
91	ESI Dispensary Attingal Mamom, Kizhuvilam PO , Attingal -695104	1
92	ESI Dispensary Balaramapuram , Balaramapuram- 695501	1
93	ESI Dispensary Chackai, Pettah PO, Chakkai-695024	1
94	ESI Dispensary Karamana, Karamana.PO-695002	1
95	ESI Dispensary Kazhakkootam , Kazhakkootam,695583	1
96	ESI Dispensary Kovalam, Najuma Manzil ,Nedumom road ,Kovalam-695527	1
97	ESI Dispensary Kilimanoor , Athiranjali, Valanchery , Kilimanoor PO-695601	1
	ESI Dispensary Madavoor , Near Madavoor GP ,Pallikkal PO,	

98	Madavoor Thiruvananthapuram -695602	1
99	ESI Dispensary Navaikulam, Navaikulam Service Shakarana Bank Building, Navaikulam-695603	1
100	ESI Dispensary Nedumangad , Mdeena Muscan ,Opp.Old KSEB ,Nedumangadu PO ,Thiruvananthapuram -695541	1
101	ESI Dispensary Neyyatinkara , Vlangamuri Junction , Poovar road ,Neyyattinkara-695121	1
102	ESI Dispensary Peroorkada, Opposite Thankamma Stadium, Near Union Bank, Peroorkada PO	1
103	ESI Dispensary Anchal, Anchal, Kollam-690306	1
104	ESI Dispensary Asramam, Asramom, Kollam- 691002	1
105	ESI Dispensary Chathannur, CP IX/266, Kasthuri bhavan, Near KSRTC Bus station, Ooanudu Jn, Karamcode PO, Kollam-691572	1
106	ESI Dispensary Chavara, Sreeraj Bhavan, House No. CP/IX-149, IV-296, Thottinu Vadakku, Chavara PO	1
107	ESI Dispensary Kadakkal , Kadakkal PO , Kollam, 691536	1
108	ESI Dispensary Kalluvathukkal, Near Elamkulam Kunjanpillai Memorial, Kalluvathukkal PO, Kollam-691578	1
109	ESI Dispensary Keralapuram, Ezhamkutty, Perumpuzha PO, Keralapuram-691504	1
110	ESI Dispensary Kilikollur, Kilikollur P O, Near Partha Theatre, Kallumthazham, Kollam	1
111	ESI Dispensary Kottarakkara , Chandamukku, Kottarakkara P O	1
112	ESI Dispensary Kottiyam, Kottiyam, Kollam-691571	1
113	ESI Dispensary Kulasekharapuram, Kulasekharapuram PO , Karunagappally-690544	1
114	ESI Dispensary Mylom , Pallikkal Po, Mylom- 691566	1
115	ESI Dispensary Mulavana, Mulavana PO, Kollam- 691503	1
116	ESI Dispensary Mynagappally, Mynagappally PO, Kollam 690519	1
117	ESI Dispensary Nedumpana, Nallila PO, Kollam-691515	1
118	ESI Dispensary Parippally, Parippally PO, Kollam-691574	1
119	ESI Dispensary Pattathanam, ESI RDD (SZ) Compound, Polayathode , Kollam - 691001	1
120	ESI Dispensary Pattazhi , Pattazhy- 691522	1
121	ESI Dispensary Perinadu, Chemmakkadu PO , Perinadu, Kollam-690603	1
122	ESI Dispensary Pooyappally, Pooyappally, Kollam-691573	1
123	ESI Dispensary Poruvazhy, Poruvazhy PO, Sasthamcotta, Kollam-690520	1
124	ESI Dispensary Punalur, Near Moorthikkavu, Punalur	1
125	ESI Dispensary Puthur, Puthoor PO, Kollam-691507	1
126	ESI Dispensary Ramankulangara, Kavanadu PO, Kollam- 691003	1
127	ESI Dispensary Sadanandapuram, Sadanandapuram P.O, Kollam - 691531	1
128	ESI Dispensary Soornad ,Sooranadu North PO-690561	1
129	ESI Dispensary Thodiyur , Kallelibhagom PO ,Karunagappally, Kollam-690546	1
130	ESI Dispensary Thrikkovilvattam, Mukhathala PO, Kollam-691577	1

131	ESI Dispensary Thrippalazhikam, Edakkidom PO, Ezhukone-691505	1
132	ESI Dispensary Vilakkudy , Kunnikkode, 691508	1
133	ESI Dispensary Enath, Pallimukk Junction No. 17, EP4/377, Enathu PO - 691526	1
134	ESI Dispensary Kadampanad, Kochuplamoodu, Manampuzha PO-691553	1
135	ESI Dispensary Thiruvalla , Kuttappuzha PO ,Kizhakkam Muthoor ,Thiruvalla- 689103	1
136	ESI Dispensary Pathanamthitta , Near Govt.Guest House ,Azhoor ,Pathanamthitta PO -689645	1
137	ESI Dispensary Ettumanoor , MM Plaza Building ,Peroor Road ,Ettumanoor- 686631	1
138	ESI Dispensary Kanjirappally, Near MYCA School, Kanjirappally PO, Kottayam-686507	1
139	ESI Dispensary Kottayam, Erayil kadavu road, Muttambalam PO, Kottayam-686001	1
140	ESI Dispensary Sachivothamapuram , Neelamperoor PO ,Kurichi , Kottayam-686534	1
141	ESI Dispensary Pala, Sree Vilasam Building, Arunapuram PO, Pala-686574	1
142	ESI Dispensary Vadavathoor, ESI Hospital Vadavathoor Compound, Kottayam-686010	1
143	ESI Dispensary Vaikom, West Gate, Near Thaluk Office, Vaikom	1
144	ESI Dispensary Vellore , Newsprint Nagar, Velloor , Kottayam-686616	1
145	ESI Dispensary Changanacherry , Maliyil building , Near SB High School , Vazhoor road , Changanassery-686101	1